



# The West Bengal State Co-operative Marketing Federation Ltd

Southend Conclave, 3rd floor  
1582, Rajdanga Main Road,  
Kolkata - 700 107

NIQ No. SCMF/Pers/370/2019-20

Date :31.10.2019

## NOTICE INVITING QUOTATION

Sealed Quotations are invited from reputed Printers for printing and supplying of Note Pad as per the specification detailed below:

Sl.No.	Description of Item	Quantity	Rate(Inclusive of Tax &Door step delivery)	Amount
1	Note Pad with Spiral binding of reputed brand-equivalent to Bilt / Papercraft –A-5 size with logo of BENFED is printed in a separate flap in front of the cover page(one third size of the cover page) within the spiral binding. Each Note Pad will contain 250 pages with standard quality paper of 90 GSM.	500 pcs. Initially & may be extended if required.		

Rates for all the articles shall be quoted as per above schedule. Sealed quotations will be received at the Head Office on all working days up to **1 p.m. till 13.11.2019** and shall be opened thereafter in presence of the willing bidders. The quotation shall have to be submitted along with the sample of each item to be printed.

BENFED has every right to change/modify the said periods/date without assigning any reason after due notification.

The successful bidder must ensure that quality of printing, binding, and paper for the items are maintained at par with the specimen supplied by the bidder along with the quotation. However, BENEFED will have the right to reject any item which is found defective either in respect of quality of paper or printing or binding and if the firm fails to replace the defective items, deduction would be made from their bill accordingly.

The successful firm must make physical delivery of all the items by the time schedule to be mentioned in the work order failing which legal action may be initiated due to breach of contract & the firm will have to pay penalty @ Rs. 2000/- (Rupees Two thousand only) per day for each day's default.

The selection of bidder will be not only on the basis of the rate offered by the bidders but also the quality of specimen & credential of the bidder would be considered.

*(Handwritten signature and date)*  
31-10-2019

General Manager(Administration)